



PUBLIC FACILITY & ROAD IMPROVEMENT FEE DEFERRAL APPLICATION PACKAGE

SAN LUIS OBISPO COUNTY DEPARTMENT OF PLANNING AND BUILDING
976 OSOS STREET • ROOM 200 • SAN LUIS OBISPO • CALIFORNIA 93408 • (805) 781-5600

Promoting the Wise Use of Land • Helping to Build Great Communities

NOTE: Your application is public record and information regarding your application is available both in person at the Department of Planning and Building in the County Government Center and on the County Planning and Building Department's website. All references to names, addresses, telephone numbers, email addresses and project information are part of this public record. All applications must be filed under the property owner's name and address of the property that is the subject of the application; however, you may use an alternate contact address and telephone number.

PROPERTY OWNER INFORMATION

Name (printed)

Address

City

State

Zip Code

Phone

Fax

Email

PROJECT APPLICANT INFORMATION (if different from above Owner):

Name (printed)

Address

City

State

Zip Code

Phone

Fax

Email

Indicate the Property Ownership Legal Structure: _____

RECORDED LIEN AGAINST THE PROPERTY IN THE FORM OF AN AGREEMENT

As a condition of the deferment of time of payment of the Development Impact Fees, the property owner/s shall be required to execute an Agreement acknowledging that all deferred impact fees will be paid prior to final building inspection or final certificate of occupancy, whichever occurs first. The Agreement shall contain a legal description of the property affected and may require the owner to provide appropriate notification of the opening of any escrow for the sale of the property for which the building permit was issued and to provide in the escrow instructions that the deferred fees be paid to the County from the sale proceeds in escrow prior to disbursing proceeds to the seller.

The County-approved Agreement shall be recorded in the office of the County Recorder of San Luis Obispo County. The Agreement, from the date of recordation, shall constitute a lien for the payment of the Development Impact Fees which shall be enforceable against successors in interest to the owner or lessee. This Agreement shall be recorded in the grantor-grantee index in the name of the County of San Luis Obispo as grantee and in the name of the owner or lessee as grantor.

PROJECT INFORMATION

Project type: ☐ Single-Family Residential ☐ Multi-Family Residential ☐ Non-Residential ☐ Mixed Use

Project Name

Project Address

Project Description

Building Description	Permit Number	Address	APN

Attach separate sheet for additional building permits associated with the same project.

APPLICATION FEE

☐ (Non-refundable) \$ 250.00

DEFERRED FEE CALCULATION

☐ Public Facility Fee, estimated dollar amount under current fee schedule (provided by Planning and Building Department) \$ _____

☐ Road Improvement Fee, estimated dollar amount under current fee amounts (provided by Public Works Department) \$ _____

Subtotal \$ _____

☐ Down Payment of 20% (required to be paid with application, to be credited against amounts owed at time of payment of deferred fees) \$ _____

Amount requested for deferral: \$ _____

LEGAL DECLARATIONS

I understand that the amounts listed above are estimated using the fee amounts in effect as of the date of application and that the total amount owed at the time of payment of the deferred fees may increase, or decrease, based on the fee amounts in effect at the time of payment.

I certify under penalty of perjury under the laws of the State of California that the information stated above is true and that I am duly authorized to execute this application as of the date above stated. I hereby submit this application for review by County of San Luis Obispo staff.

Property owner signature _____ Date _____

Name (printed)

FOR INTERNAL USE ONLY

DEVELOPMENT VERIFICATION

- ☐ The project is located within the County, and is eligible for fee deferral.
 - ☐ A current Preliminary Title Report (or) Lot Book Guarantee provided.
 - ☐ The project has received final discretionary approval by the Board of Supervisors, Planning Commission, Subdivision Review Board or staff as deemed appropriate.
 - ☐ The project has undergone all required environmental review and shall be in compliance with all requirements established by the environmental document prepared for the project.
 - ☐ All conditions of approval, as applicable at the time of permit issuance, have been met.
 - ☐ Comments: _____
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FINANCE VERIFICATION

- ☐ Administrative fee of \$250 has been provided.
- ☐ An estimate of all PFF and/or RIF fees has been obtained and verified.
- ☐ All payments of taxes, assessments or fines on the property on which the project is located are current.
- ☐ The applicant has no unpaid balances due to the County for the project or any other project or purpose.
- ☐ The applicant will paid 20% of the impact fee to be equally credited to the specific impact account/s and credited against amounts owed at the time of payment.

VERIFIED BY COUNTY STAFF

Name (printed)

Signature

Title

Date

ADDITIONAL SHEET

[illegible]